

**Maureen P.K. Sullivan · Artist**  
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## **EXPERIENCE**

### **SEAMSTRESS/CUSTOMER SERVICE**

**Merlin's Hide Out** - US Made leather products and clothing  
November 2018 - March 2019

- Design, construction, and repair of products
- Management of retail store
- Working directly with customers
- Organization and cleaning duties

### **LEAD GRAPHIC DESIGNER/SOCIAL MEDIA COORDINATOR LION'S WOOD BANQUET FURNITURE**

May 2013 - June 2018

- Advertising: print and web ad creation, campaign development
- Promotional materials: brochures, business cards, stationery
- Photography
- Creation and management of original graphics
- Project materials coordinator

### **LEAD GRAPHIC DESIGNER/SOCIAL MEDIA COORDINATOR LIDCM - Design and Architectural Modeling**

August 2012 - February 2016

- Creation and management of original graphics
- Promotional material and file compatibility
- Project materials coordinator
- Installation supervisor
- Special media supervisor

### **GRAPHIC DESIGNER/ADMINISTRATIVE ASSISTANT**

**UNIVERSITY OF BALTIMORE** - *Work-study*

September 2009 - May 2011

- Production of promotional materials for the Academic Learning Center posters, brochures, business cards
- Research and archival responsibilities
- Courier services
- Receptionist duties

## **PROFESSIONAL AFFILIATIONS**

Smoking Waters Art Guild, WY - Vice Chair - 2019

AIGA - Member - Baltimore (2013-Present)

Maryland Film Festival - Volunteer (2016 - Present)

Maryland Fringe Festival - Volunteer (2016 - Present)

University of Maryland University

Radio Station WMUC - Disk Jockey (2006 - 2011)

## **EDUCATION**

### **UNIVERSITY OF BALTIMORE**

**Bachelor of Science in Simulation  
and Digital Entertainment**

Baltimore, MD 2008 - 2011

### **Armagh Project - Theatrical Design**

Armagh, Ireland 2014

### **MARYLAND INSTITUTE COLLEGE OF ART**

Concentration in Book Arts and Sound Design  
Baltimore, MD 2009 - 2011 (*Attended*)

### **MARYLAND COLLEGE OF ART AND DESIGN**

Associate in Fine Art

Silver Spring, MD 2004 - 2009

## **TECHNICAL DESIGN SKILLS**

- Project Management
- Research
- Archiving
- Heavy Machinery Operation
- Programming Languages (C++, HTML, Python, etc.)

## **CREATIVE DESIGN SKILLS**

- Concept Development
- Layout/Conversion Optimization
- Graphic Design
- Sketching/Illustration
- Animation
- Photography
- Photo Editing
- Print Design
- Production
- Assembly
- Presentation
- Event Management

## **SOFTWARE PROFICIENCIES**

- Windows and Mac Platforms
- Microsoft Office Suite
- Adobe CC
- Quickbooks
- Social Media Platforms
- 3D Studio Max
- Corel DRAW
- Visual Studio
- Gold Wave
- Reason